



# **Woodseaves C.E. Primary Academy**

## **Behaviour Policy Addendum– Partial School Closure and Phased Return of Pupils**

*Together we will create a respectful, caring and safe learning community that inspires all to achieve and flourish.*

*'Start children on the way they should go, and even when they are old, they will not turn from it.'*

*Proverbs 22:6*

**Ratified: via email – May 2020**

**By Governors**

**Review due: As required**

## **Context**

This addendum is to be used with and alongside our full Behaviour Policy. The rationale behind its creation is to ensure that children and staff at Woodseaves CE Primary Academy act in a manner that fully supports the very necessary safety measures that have been put in place during the Covid-19 pandemic and national crisis.

Some behaviour concerns referred to in this addendum may have previously been deemed less serious, however, if an action now results in the potential compromising of a person's ability to socially distance and stay safe, it will now be treated in a more serious manner.

This addendum also applies to children with Special Educational Needs whose specific needs may result in them finding it more difficult to socially distance or self-regulate. Staff will adhere to social distancing guidelines and will not use any form of positive handling, soothing or reassurance, for example hugs or children sitting on laps.

## **School Rules and Christian Values**

It is more important than ever that we treat each other with respect and behave safely. We will continue to refer to our rules and values throughout our phased return. Everyone is expected to maintain the highest standards of personal conduct, to accept responsibility for their behaviour and encourage others to do the same.

As a school we believe that consistency lies in the behaviour of adults; therefore, staff will model these expectations and revised routines with pupils at all times.

## **Following Instructions**

For the safety and wellbeing of both pupils and staff, it will be vital for all to follow our school rules and values. The experience of school will be different for pupils during their phased return and they will spend time adjusting and adapting to the new routines and expectations. Pupils will need to follow instructions from staff relating to these to ensure everyone is safe and following government guidelines on social distancing and increased personal hygiene.

Children with Special Educational Needs will have an individual risk assessment as required, completed by the SENCO and in conjunction with parents and school staff.

## **Safety Measures and Revised Routines**

The government have made the following statement in their planning documentation:

*"We know that, unlike older children and adults, early years and primary-aged children cannot be expected to remain two metres apart from each other and staff."*

Regarding the positive relationships and high standards we expect of our pupils, we will have the following expectations:

- Pupils will enter via the pedestrian entrance at their allotted time to allow for a staggering of entry to the site. Pupils and parents will be reminded to keep to social distancing guidelines and follow markings. This is to support the pupils' safety of parents, pupils and staff.
- If the allotted time is missed, parents will need to contact the school office via telephone to arrange a suitable time.
- Exiting the school will also take place via the pedestrian entrance. Parents should not congregate around the entrance. Children will be bought out at their allotted time and

handed to a known adult. We ask that only one adult picks up/drops off their child to avoid excessive numbers of people accessing the school site.

- Whilst in school, pupils should aim to maintain social distancing where possible; however there may be times where social distancing is not possible (e.g. first aid).
- Each child will be placed in a ‘bubble’, which will consist of up to 15 children and up to two members of staff. Pupils will be expected to remain in these bubbles all day and not to mix with pupils from other bubbles. This includes any break and lunch times.
- Social distancing will be encouraged but children will not be expected to remain two metres apart from their peers within their social bubble.
- Pupils will have their own space in classrooms and resources such as pencils, however pupils will share play resources within their ‘bubble’, which will be sterilised each evening, and pupils will be reminded to wash their hands regularly.
- Pupils will not be allowed to use the hall, unless they are in the ‘keyworker’ bubble. Pupils may only use the playground doors as a means to enter and exit the classroom.
- Pupils will be given a designated outdoor area to use during break times and any outdoor learning. It is expected for the safety of all in their bubble that they do not leave their designated spaces. Children in Year One, Year Six and the key worker group will not be able to use the outdoor equipment such as the trim trail and gym equipment as we do not have enough staff available to ensure the equipment can be thoroughly cleaned between different bubbles’ usage.
- Pupils who do not follow staff instructions and deliberately access another ‘bubbles’ area or they play equipment will be directed away from the area in the first instance and then, if repeated, parents will be called to collect the pupil as they are not following safety guidelines.

#### **Revised Routines – Personal Hygiene**

- Only one child will be allowed to use the toilet at a time. The EYFS/KS1 toilets will be reclassified as ‘unisex’ to ensure that they are only used by one social bubble.
- Pupils will be reminded to use tissues to cover their nose when sneezing and coughing and to then wash their hands. There will be posters around school to remind children of ‘Catch it, kill it, bin it.’
- Pupils will be asked to wash their hands with soap and water at regular intervals throughout the day following the guidance of washing for at least 20 seconds. This will include on entry to the school building, before eating and following break times.
- Pupils experiencing any symptoms of Covid-19 will be isolated in the intervention room (with windows open) and parents will be contacted to collect the pupil immediately.

## Consequences for Inappropriate Behaviours

Category	Concern examples	Consequences
1	<p>Not taking responsibility to inform an adult if they are experiencing symptoms of Covid-19.</p> <p>Not following expectations regarding coughing, sneezing, tissues and disposal – once.</p> <p>Low level disruption in class.</p>	<ul style="list-style-type: none"> <li>- Staff reminder given.</li> <li>- Parents/carers informed via email.</li> </ul>
2	<p>Not following school routine for arrival or departure – once.</p> <p>Not following the rules about sharing equipment or other items – once.</p> <p>Not following instructions on hygiene – once.</p> <p>Not moving around the school as per specific instructions – once.</p> <p>Not lining up or sitting following social distancing instructions – once.</p>	<ul style="list-style-type: none"> <li>- Staff reminder given.</li> <li>- Parents informed via email.</li> <li>- Recorded using behaviour book (in class).</li> </ul>
3	<p>Repeated incidents from category 2 – more than once.</p> <p>Deliberately tampering or touching another child's equipment or belongings.</p> <p>Deliberately tampering with bins or contents of bins.</p> <p>Deliberately entering an area or zone that is out of bounds or which may compromise the health of children and staff in another group.</p> <p>Deliberately attempting to socialise with a child from another group.</p> <p>Deliberately misusing the toilet area and facilities.</p>	<ul style="list-style-type: none"> <li>- The child will be sent home immediately and a risk assessment will be completed to ascertain when they can return.</li> <li>- If the child has SEN, their risk assessment will be reviewed and in consultation with Local Authority, SENCO and parents, provision will be reviewed.</li> </ul>
4	<p>Deliberately coughing or spitting at somebody.</p> <p>Any action that would usually require the need for restraint and which would severely compromise staff ability to remain socially distanced.</p>	<ul style="list-style-type: none"> <li>- Child will be sent home immediately and a risk assessment will be completed or updated to assess if the child can return before September (at the earliest).</li> </ul>